

**TRAILER ESTATES PARK AND RECREATION DISTRICT
BOARD OF TRUSTEES
WORKSHOP
JUNE 9, 2008**

John Vander Molen opened the workshop at 9:30 a.m.

Amendment of Budget – Pam Cole

Adjustments discussed were as follows:

1. Raised the church \$420.00
2. Dropped the laundry income, but have received \$2,000.00 in May.
3. Largest variance is in the legal fees, which has been raised \$24,000. Discussion included comments from Mary Lou McNulty, Bruce Smith and John Vander Molen. Mr. Smith would like to see the expenses cut by \$15,000. Mrs. McNulty pointed out to everyone that the \$28,000 taken from cash would not be done if we don't spend as much as there is appropriated. Mr. Vander Molen stated that we do not just spend money because it's there. He thinks the amended budget should stand as presented.
4. Discussed the Office Expense item. Need another license for Quick Books since the new lap-top computer was given the license that was in the Treasurer's computer.
5. Capital Outlay was discussed. Took out the floor refinishing for the large hall, took out the survey for the Marina, made documentation management \$13,000 and raised the riding mower to \$6,400.

On the May month end report the Fund Balance is \$527,524.74. Started with \$482,520 at the beginning of this fiscal year.

Tribune Articles- John Vander Molen

Mr. Vander Molen stated that we have decided to cancel Rants and Raves and personal opinions in the Tribune. Until the Policy and Procedures Committee presents us with direction in the fall, he will take the responsibility and pull the article. Pam Cole stated that she thought that it should be available to any resident that wants to see it, either posted somewhere or copies in the office.

Trailer Estates Calendar/Post Cards

It was decided that this project is okay, but Mrs. Fletcher and Ms. Michael will be cautioned against taking pictures of private homes.

Termites @ Post Office – John Vander Molen

Mailbox doors are metal but the sides are wood. Have had trouble for years. Have used

various forms of treatment over the years, but they do not work to keep them away. Mark is getting bids from three companies, all under \$2,000. The plan is to tent as soon as the office closes on Saturday and take it off on Sunday, so the post office can open again on Monday morning. This process will cost a little more because it has to be done on the week end.

Sound System- John Vander Molen

We are still testing various headsets and microphones for use at Board of Trustees meetings. Asked audience if everyone could be heard. Response was positive. Having the microphone closer to the mouth seems to work the best.

Added items not on the agenda:

FYI: John Vander Molen

Notice of Sale for the old riding mower and the old treadmill are now in the paper. Cost of ads was \$99.00. We'll see if this works out the way it is supposed to. It may cost more to sell than to just get rid of the items. Sealed bids will be accepted until noon July 3rd. They will be opened at a regular Board Meeting on July 7th.

ARC Request Form- John Vander Molen

Gave copies of the revised form that the ARC committee will be voting on at their next meeting. Does not require any action by the board, just wanted everyone to see it. If there is a question or comment, come to the ARC meeting.

Russ Reed – John Vander Molen

Mr. Vander Molen is going to write a check for \$100.00 for a brick in Remembrance of Russ Reed. Mr. Reed is a past board member and chairman who did lots of work for the park. Anyone who wants to contribute can do so at the office. Margo, Peg and Mary Lou were given the charge for wording on the brick.

Hurricane Kit – Mary Lou McNulty

Mrs. McNulty asked how everyone was doing on the Hurricane Preparedness Kit. Not well, except the office. Will be a Hurricane Preparedness seminar on November 20, 2008.

Fire Inspection – John Vander Molen

We are currently spending money on items to come into compliance with a recent inspection made by the fire department. The cost will be around \$2,000. This was not in the plans for the budget, but we should be okay.

Office Help- Pam Cole

Mrs. Cole stated that if we are going to hire someone for the office, it needs to be done during the off season. TJ cannot train when it is so busy in the season. Mr. Vander Molen stated that the interviewing is to be done by Mrs. Cole.

Mary Huston read as letter about CERT. If anyone wants to know more about it, call her at 518-1984. These volunteers train for disaster and are ready to help us when disaster comes.

Peg Durham, Secretary