

**BOARD APPROVED FEBRUARY 2, 2009**  
**TRAILER ESTATES PARK AND RECREATION DISTRICT**  
**BOARD OF TRUSTEES MEETING**  
**JANUARY 19, 2009**  
**9:30 A.M.**  
**SMALL HALL**  
**1903 69<sup>TH</sup> AVENUE WEST**  
**BRADENTON, FL 34207**

Janet Jones gave the invocation followed by the Pledge of Allegiance to the flag.

Chairman Martha Brauer called the meeting to order at 9:30 a.m.

Trustees present were: Martha Brauer, Pam Cole, Bob Durrin, Harry Fitzpatrick, Fred Hoch, Janet Jones, Gail Opper, Joe Salerno and John Vander Molen.

**APPROVAL OF MINUTES:** Minutes had to be approved for the meetings of Jan. 2, Jan. 5 and Jan.12. A motion was made by Bob and seconded by Janet to approve the minutes of the Jan. 2 meeting. The motion was approved 9-0. A motion was made by Janet and seconded by Bob to approve the minutes of the Jan. 5 meeting. The following corrections were made: Herb MacFarland's name should have been Mac not Mc; in the treasurer's report it should have read "does not include expenses for payroll not "payment"; Fred Hoch's report should have read "as it is their responsibility to keep it clean"; next to Litigation Assessment add: There was a court reporter present. The minutes of the meeting were approved as corrected, 9-0. A motion was made by Pam and seconded by Janet to approve the minutes of the Jan. 12 meeting. It was requested by Martha that we had to #6 at the bottom: "And it was noted on the PP 34 form that was available to the public." The minutes of the Jan. 12 meeting were approved as corrected, 9-0. A discussion ensued about what should be included in the minutes. The board members agreed that more information was positive; and Gail stated that since the minutes are a legal document, she felt they should be inclusive. Martha asked if in depth minutes were a burden for Gail, who answered that she had no problems with it. Minutes will continue to be inclusive.

**CORRESPONDENCE:** Three letters were received. A thank you note was received from Our Daily Bread of Bradenton regarding our donation of assorted goods. Though the card was not dated, it was received Jan. 16. A letter was written Jan. 12 and received Jan. 15 from Larry Rorke. He thanked the board and all those responsible for any work in the park for doing such a good job. A letter from Sharon Denson was written Jan.15 and received Jan. 16 in regards to bulletin board space for the Future Planning Committee.

**REPORT OF TREASURER:** At the end of December 2008, the balance in our checking account was \$2,071.90, the CD had a balance of \$302,172.87 and the Money Market balance was \$354,849.48. Revenue and expense reports are in the back of the

hall, and are updated through Dec. 31, 2008. These reports and the trial balance were posted on Monday, Jan. 5. No interest is posted, however. Interest income is lower than expected because the interest rate was 3.7 percent and is now .7 percent. Interest is going down and probably will continue to do so. The CD interest is locked in until Sept. 2009. Regarding Fred Hoch's concern about the water rate at the beach, the correct figure should be \$703 not \$903. The Coffee Break amount represents the whole year. John stated that it looks like there is a difference between the income and expenses column. Pam will check into it.

**APPROVAL OF BILLS**—A bill dated Dec. 23 came from Kurt Pinkerton in the amount of \$3,060. Pam made a motion and John seconded it to pay the bill; the motion passed 9-0. Pam then questioned two bills—one for \$135.90 and the other, \$62.90—from MRK Technology regarding a security maintenance renewal. Pam asked if we are still with MRK? Has Fred, our tech support person, taken care of this? John answered, "I really don't know. Call MRK or Fred. I know nothing about it." Pam said she would call.

## **TRUSTEE REPORTS**

Janet Jones, Health and Welfare: Five cards were sent from TE in December. The Jan. 11 Memorial Service was attended by 229 people and light refreshments were served. We received a thank you from Doyle and Vi Olney. Mr. Olney will undergo chemotherapy and radiation.

Bob Durrin, Public Relations, North End: There is a fruit complaint with fruit rats on Dakota. Bob had a conversation with the complainant and has an appointment this afternoon. Also, he met with a representative of DeSears and walked the fence line. The man from DeSears agreed the fence is in bad shape in places. He might have to have his landlord do the repairs because the business has changed hands. Bob will follow up on this.

Fred Hoch, Public Relations, South End: The Wisconsin code violation has been taken care of. Bob Durrin will work with Fred to resolve the problem Mr. Linn spoke of in regards to the power supply. Fred and Bob will have a list of phone numbers for people to call who have problems. Fred then asked when the sewers and road resurfacing will be completed. Bernie Dent and Joe Bigley used to do this. Fred said he will now take it on. Martha said there will be an article in the Tribune with phone numbers and information about the pole problem.

Gail Opper, Secretary: She got three bids for the 2009 TE telephone directory. Teledrex, who printed the book in 2008, returned a bid of \$1,479; Bradenton Press' bid was \$1,490.47; and FedEx Kinko's bid was \$2,537 without covers. The board agreed to bring this up as a motion during New Business because it had been discussed at the Workshop.

John Vander Molen, Maintenance: 1. He read the letter from Sharon Denson regarding bulletin board space for clubs. John stated that there is a wide board on the north end of the Post Office that says "Recreation". The north wall east side says "travel." John says

the area could be divided into four parts, which would hold four to six 8 ½ x 11 sheets. John wanted to know how we should label it. Martha suggested it simply say "Standing Committees." Martha wondered if there were several pages, do they all have to be posted separately or could they be posted as one stapled. It could be stapled. John asked who was in charge of bulletin boards. Gail replied that she is in charge of taking things down from them. John said he and Gail will work on this. 2. A federal law has been passed called the VG Baker Pool and Spa Safety Act. It was passed due to the fact that a suction drain has pulled small children in and some have died. Florida has not yet enacted a law but will do so. John stated that we will change drain covers in the pool. This is a gravity drain. John then said we have to change the drain in the spa and put an anti-suction limit on. This will be done in a month. Then we will have to change the spa to a gravity drain if the law passes in Florida and will also have to make changes underneath the spa. The cost could be \$20,000. If we wait until 2011 when the change will be required, we will have to shut the spa down for a long time because many spas will have to be changed; we will be one of many. It was suggested that we should do this in about a year. Martha asked if John will bring this to a workshop; John said, "Yes, definitely."

Harry Fitzpatrick, Continuing Recreation: Coffee break had 121 people, and he feels we have had good responses from people to volunteer. Bob asked how many volunteer forms have come back. Martha replied, "About 20." She continued that many are new volunteers or are volunteering for a different service. She reminded residents that volunteer forms are still available.

Joe Salerno, Seasonal Recreation: They took in \$675 at the dance and \$90 in the 50/50 drawing on Jan. 10. On Jan. 17, the dance brought in \$670 and the 50/50, \$100. The cumulative 50/50 is \$536. Joe thought the Showtime was very good. 410 people attended and they took in \$441. Feb. 1 is the Super Bowl party. Tickets are \$5 and can be purchased in the office. The recreation meeting held on Jan. 13 was productive. 50's dance tickets can be purchased in the office and residents may bring guests. Watch Channel 95 for news about activities.

Pam Cole, Treasurer: She wanted to remind the board that she has signature cards for trustees to sign after the meeting. She also stated that she received a letter from First State Bank. They make mobile home loans and want to talk to TE residents about this, and they will pay for coffee break. Pam wanted to know if this is okay. She felt this might be something the residents would be interested in. Joe said that we have done this in the past and it is okay and they pay for coffee break. Martha said she checked into this and there was a committee who handled this. Kay Hislop was on that committee. Martha stated that she believes trustees were elected to make decisions like these because there is liability and issues of accountability. This should not be placed on residents.

Martha Brauer, Chairman: 1. She is the Future Planning trustee. The group met Jan. 7 and will meet again Jan. 21. The bulletin board space, which was a concern, is being taken care of. She wondered about the space outside behind the fireplace area. John said he feels more people see information that is placed at the Post Office. Martha said she will work with Gail and will discuss this at the next workshop and we can then make a

decision. 2. Future Planning's Park Survey. Martha has placed this on the agenda for Jan. 26. How will we proceed? 3. A memo was received from Share Craft. They want a trustee to be responsible for scheduling volunteers for the holiday decorating. Joe said people are having problems getting volunteers. Martha will put it on the agenda to discuss in October. 4. The Let's Talk Club would like bulletin board space. John and Gail will do some checking on this. Pam stated that when Mary Lou McNulty was on the board, she did an in-depth review of this question; then it was dropped. Pam was asked to bring a copy of Mary Lou's findings to the next workshop. 5. Web site. Martha discussed the fact that our TE Web address is: [www.trailerestatesparkrecdist.org](http://www.trailerestatesparkrecdist.org). Our web access is: IXWebHosting. She stated that individuals were locked out of the Web site by Dan Smith, designer of the site. He accessed the Website and left a message. On Jan. 13, he approached the board chairman to discuss his ownership of the design. IXWebHosting was contact on Jan. 14 and only the district is now authorized to use the Web site that we own. Martha noted that we do not own [www.trailerestates.org](http://www.trailerestates.org), [www.trailerestates.com](http://www.trailerestates.com) or [www.trailerestatesflorida.com](http://www.trailerestatesflorida.com). We don't own these and the information on them is not put there by the board. There is a notice on Channel 95 asking residents to be patient; a group is working on this. 6. Budget questionnaire. 300 forms have been entered; another 100 must be entered. The information should be done and presented at the Jan. 26 workshop. 7. Kitchen. Reba will continue to be the kitchen manager and Peg Durham will be the backup. 8. Jan. 26 Workshop. Martha wondered how much information trustees wanted covered at the Workshop. Is it up to the board to prioritize? Here is what is proposed besides the Sunshine Law: Public meeting procedure—how we respond to people, the 3-minute rule, etc.; correspondence—how do we handle it; insurance coverage for the trustees; reservation forms; should attorneys attend our meetings; solicitation in the park. Trustees agreed that we should cover everything at the Jan. 26 Workshop that is now pending.

## **REPORTS FROM STANDING COMMITTEES**

ARC: None.

Beautification: Bob will be the liaison. There is a minimum of four people necessary for the committee; three names have been submitted. Martha stated we will consider those names in two weeks. She will write a motion.

## **OLD BUSINESS**

John stated that Old Business is for motions that have been tabled. The TV contract was mentioned. Martha stated it is on the agenda for the Jan. 26 meeting. The contract expires Sept. 9, but we must give notice 90 days before that date. Martha conferred with the attorney on Friday, Jan. 16 as she felt we should understand the Florida statutes before we do anything about this.

## RESIDENTS COMMENTS

Bob Gentner, 2108 Illinois: The films of the board meetings on Channel 95 start and stop and the volume is not good. He stated he can't hear Janet Jones at all. He wondered if something could be done about this. He spoke with Brian Martineau of the county who said the roads will be done between June 1 and October.

Dan Smith, 6907 Tarpon Lane: He stated that he designed the software for the Web site. Trailer Estates needed an Internet presence. He stated that the board never chose to adopt and accept the site. In January 2009, he dissolved the Web site; it was vulnerable. He put a lock on it to protect the board. He met with Martha and offered it to the board as well as the training. Until the board resolves it, he has moved it to [www.trailerestates.org](http://www.trailerestates.org). He thinks Joe is doing a good job and Martha is doing a good job. If the board would like his Web site, he will do it.

Bev Lew, 2008 Illinois: Joe's recreation meeting was good. She appreciates Bob speaking up to quotes and bids. Fred represented the park well when he spoke about the beach water. She filled out the paper to volunteer; she wants a committee to save money. She is interested in the budget. Pam is for individual clubs. Cisco bill is for a club. Will the board pay for Reba to work with the county? Seems phone number message should be larger on the door. It makes us feel better when the board gets together and discusses in the open.

Bob Gentner, 2108 Illinois: It used to be that if you paid for a slip for the entire year, you got a month free. Martha stated that this is scheduled for discussion at the Jan. 26 Workshop. Martha reminded everyone to post meetings seven days in advance and minutes must be taken.

## NEW BUSINESS

The following motions were presented and voted on:

Motion: To approve the revision of PP13 Drug Free Workplace Program removing B.1.3 random testing. Motion was made by Martha and seconded by John. With no discussion, the board voted 9-0 to adopt this motion.

Motion: To approve revised duties of Public Relations Trustee (PP40, page 7). Motion was made by Martha and seconded by Joe. With no discussion, the board voted 9-0 to adopt this motion.

Motion: To approve revised Recreational Vehicle, Boat & Trailer Storage Space Lease (PP 27). Motion was made by made by Martha and seconded by Joe. With no discussion, the board voted 9-0 to adopt this motion. Martha stated that residents can now rent a second storage space. We will advertise this and put it on Channel 95. Joe reminded everyone that this now creates a waiting list.

Motion: To approve revised Agenda Item Form (PP 34). Motion was made by Martha and seconded by Joe. With no discussion, the board voted 9-0 to adopt this motion.

Motion: To disband the Marina Standing Committee. Motion was made by Martha and seconded by Janet. With no discussion, the board voted 9-0 to adopt this motion.

Motion: To disband the Deed Restriction Standing Committee. Motion was made by Martha and seconded by Joe. Pam asked, "How can we disband Deed Restrictions without discussing what they did?" Martha stated that what they did is on the agenda for the Jan. 26 meeting. Bob asked if it is advantageous to wait until we go over their work at the meeting. What if we want to make changes? John stated that the committee has done their job. Joe stated they become residents and can speak accordingly. Martha then called for the vote. The board voted 9-0 to adopt the motion.

Motion: To disband the Future Planning Committee. Motion was made by Martha and seconded by Joe. Pam then asked the same question she asked about the Deed Restrictions Committee. Her concern was that this committee had done the survey. Martha stated that the survey will be discussed at the Jan. 26 meeting, and revisions will come from us. They have submitted the survey and their charge is finished. Bob said that Future Planning has been a long-standing, well-respected committee. Is there any advantage to disbanding them? Martha stated that when new governments come in, new people might want to come onboard. John said that this came up at a meeting at the end of 2008. These committees are from the old board. Martha said she did some research. Twenty-five years ago the Future Planning trustee put the then steering committee on. Bob then said that it seems we are removing people and not the board. Gail stated that it has been her experience in governments that when new people are elected, they bring new people on; and those who have been on the committee can reapply. Martha then called for the vote. The board voted 7-2 to adopt the motion. Trustees Brauer, Fitzpatrick, Hoch, Jones, Opper, Salerno and Vander Molen voted for the motion while Trustees Cole and Durrin voted against the motion.

Motion: To disband Beautification Standing Committee. Motion was made by Martha and seconded by Janet. Martha clarified with Pam that this committee does not work with district funds but with money received through the purchase of bricks. Pam agreed. Bob stated that he thought there was about \$4,700 in the fund. Pam said that was close. Martha then called for the vote. The board voted 9-0 to adopt the motion.

Motion: To approve revised PP 2 Public Comment at Board Meetings and Workshop. Motion was made by Martha and seconded by Joe. With no discussion, the board voted 9-0 to adopt this motion.

Motion: To approve PP 7 Board Guidelines for Legal Consultation. Motion was made by Martha and seconded by Joe. With no discussion, the board voted 9-0 to adopt this motion.

Motion: To adopt PP 23 Authorization for Signing checks and Authorization for Signing Money Market and CD's. Motion was made by Martha and seconded by Joe. Martha announced that PP 50 is now the support animal application not PP 23. Pam said, "If we adopt this, we won't have to do this every year, 'correct?'" Martha affirmed that. Pam said that in regards to Money Markets and CD's, she feels we don't need everyone signing these. She thinks the chair, treasurer, First Vice and Second Vice should be the only people authorized to sign them. John moved to amend the motion and Pam seconded it. Martha called for the vote on the amended motion. The board approved the motion 9-0.

Motion: To approve a sign advertising the Marina Slip Rentals. The motion was made by Martha and seconded by John. John stated that he investigated the sign. It would be in black and white, 32" x 48", vinyl and would say "Nonresident Boat Slips Available". It will be placed opposite the fire hall sign at a 90-degree angle to American Way. It will be two sided with 6" high letters and should be put up in a week. The cost of the sign is \$151.21. John was concerned that our lease may be stopping people from renting because we asked them to pay a year in advance and they do not get a refund. Joe suggested that we keep track of people who call and ask them how they heard about our available rentals. Martha called for the vote. The board approved the motion 9-0.

Motion: To approve Teledrex, Inc. as the printer of our 2009 TE telephone directory. The motion was made by Martha and seconded by Joe. With no discussion, the board approved the motion 9-0.

## **REPORTS OF CLUBS AND ORGANIZATIONS**

Pam announced that the Share Program pickup will be Jan. 24 for those who ordered in December. Residents can also place an order that day for February. The menu will be posted outside of the Post Office.

Joe reminded everyone of the Bocci breakfast which will be Jan. 24. Tickets are \$5 at the Post Office.

Bob reminded everyone of the New York luncheon scheduled for Feb. 4. Tickets are \$8 and will be on sale at the Post Office from Jan. 19-25. Any questions, call Joan at 752-9885.

Judy Riedel stated that the SAFE committee will meet Feb. 6 and 20 in the back of the Large Hall at 9:15 a.m. Phones are still available for those who might need them. Bring ideas about how to make the park safer. Any questions, call Judy at 751-2504.

Margo Cushman discussed RSVP (Retired Senior Volunteer Program). She said they have new hour sheets and volunteer forms available. They volunteer at food programs, take people to doctor visits, tutor school children, etc. Bob asked if there is any connection to the federal surplus food program. Margo said no.

Joe made a motion to adjourn. Seconded by Bob. Meeting was adjourned at 11:45 a.m.

Respectfully submitted,

Gail Opper, Secretary