

DRAFT
TRAILER ESTATES PARK AND RECREATION DISTRICT
BOARD OF TRUSTEES WORKSHOP

DATE: August 10, 2009

9:30 a.m.

SMALL HALL

1903 69th Avenue West
BRADENTON, FL 34207

Meeting called to order: John VanderMolen at 9:30 a.m.

ROLL CALL: Please refer to attachment # 1 (roll call form)

Agenda Item 1: Discussion of Office area policy and procedure proposal from Martha Brauer. Please see the attachment #2 for details of policy. Pam left to make copies of the changes for all the board to read.

Agenda Item 2: John VanderMolen introduced an adjustment to Employee pay. He requested to equalize Bud & Kathy's pay scale. Bud was \$16.14 and Kathy \$16.06. He would like to have it changed by October 1, 2009. He will bring it to the next meeting for voting.

John VanderMolen re-addressed the first item on agenda. The copy of changes in the form brought back in by Pam Cole. Corrections were discussed and will be brought to the next meeting.

Agenda Item 3: Discussion of the flooring in the Activity Center hallway. The board discussed the replacement of the carpet in the hall of Activity Center. The carpet is coming loose and stretched. John had estimates ranging from \$1495-\$1689 for vinyl and \$2469-\$2895 for porcelain tile. Estimated 364 square feet needed. John will bring bids next week. Harry requested samples be brought in to see.

Agenda Item 4: Fred was not present to present this item. John VanderMolen said Fred wanted to discuss a way to save cost by closing the Laundromat on certain days a week. Fred will be asked for a cost analysis to the next workshop.

Agenda Item 5: John VanderMolen presented Fred's proposal on #2 of PP27. RV Lot leasing to include other registered vehicles such as cars and trucks at the \$319 rate. This was discussed and will be brought up at the next meeting.

Agenda Item 6: Budget proposal amendment. Please see the attached proposal Pam gave out. This proposal will be brought forward to the next meeting.

Harry Fitzpatrick commented on Cooks Night Out and Bingo Kitchen the \$25,000 donations given back to the park.

Pam Cole handed out information on Employee Insurance (copies attached). This will be discussed at the next workshop.

RESIDENTS COMMENTS: Bev Lew-2008 Illinois-She is concerned about the damage that the large equipment may cause to our parking lots. She also discussed different ways to floor the Activity Center hallway. She also made other miscellaneous comments.

CLUBS AND ORGANIZATIONS: None

John VanderMolen announced the upcoming meeting schedule:

August 17, 2009 – 9:30 A.M. - Public hearing on By-Law amendment regarding Article 5 committees. Regular meeting will follow. Agenda Items 1,2,3,5 and 6 will be brought forward.

August 24, 2009 – 9:30 A.M. - Workshop

August 31, 2009 – 9:30 A.M. – Regular Meeting

John VanderMolen adjourned the meeting at 10:37.

Respectfully submitted,

Margo Cushman, Acting Secretary

Lenora Neal, Recording Secretary

Corrected Draft**TRAILER ESTATES PARK AND RECREATION DISTRICT
DISTRICT OFFICE AREA POLICY/PROCEDURE****PP 58**

In order to ensure proper decorum and civility, the Trailer Estates Park and Recreation District adopts the following policy and procedure for the District Office area. When disorderly conduct is displayed including, but not limited to, threatening behavior, name-calling, profanity, personal attacks or harassment; the following procedure is employed:

The District staff or board member will ask the individual to refrain from this behavior and a continuation of his/her present conduct will make it necessary for him/her to be asked to leave the office. If the conduct continues after this warning, the staff/board member shall ask the party to leave the office area. If he/she does not leave and the situation continues or escalates the staff/board member is authorized to contact the Sheriff's office or call 911 if necessary.

Policy adopted 8/3/09; Form—8/17/09
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District Office Area PP Form