

## Trailer Estates Park &amp; Recreation District Bylaw AMENDMENTS

Workshop 7/13/09, Meeting 08/3/09, Public Hearing 8/31/09

\*M. Brauer, Sponsor **Martha Brauer** Pam Cole, Co-sponsor **Pam Cole**

\* For original signatures see document available in District Office.

## TRAILER ESTATES PARK &amp; RECREATION DISTRICT BYLAWS

## ARTICLE I. GENERAL

The Bylaws contained herein are supplemental to Florida Law, Chapter ~~69-1287~~ **2002-361**, as amended, the prevailing Law governing the operation of Trailer Estates Park & Recreation District.

## ARTICLE II. MEETINGS

- A. Regular meetings of the Board of Trustees shall be held on the first and third Mondays of each month. Special meetings or workshop meetings may be called by the Chairman or by **a majority of the Board members present at any meeting of the Board** ~~a written request signed by five (5) Trustees.~~
- B. A quorum of five (5) Trustees present is required to transact business.
- C. Any Trustee ~~desiring to have matters placed on the regular meeting agenda shall notify the Chairman three (3) working days in advance of the meeting~~ **may have an item placed on any meeting agenda, provided the agenda request is provided not less than three (3) business days prior to the meeting. Agenda items may be added to a workshop agenda at any time.** Unless there is an "emergency item", all ~~conducted~~ **matters requiring action by the Board** shall appear on the publicly posted agenda for the meeting. An "emergency item" is a matter that cannot reasonably be held over until the next regularly scheduled Board Meeting.
- D. ~~Unless there is a publicly stated conflict of interest, Florida Law 286.012 requires e~~Each Trustee ~~to~~ present at a Board meeting **shall** ~~to~~ vote on each decision, ruling or act presented for a vote, **unless prohibited from doing so pursuant to Chapter 112, Florida Statutes.**

ARTICLE ~~II~~ **III**. ORDER OF BUSINESS

~~The Chairman will be guided by Robert's Rules of Order.~~

***Meetings of the Board shall be governed by Rules of Procedure adopted by the Board and where such Rules of Procedure do not address a matter, the meetings shall be guided by Robert's Rules of Order.***

***Unless amended by the Chair, Proceedings of the regular Board meetings shall be as follows:***

1. Call to order
2. Roll call
3. Approval of minutes
4. ~~Correspondence~~
5. Report of Treasurer
6. Approval of bills
7. Informational reports from Trustees
8. Report(s) from standing committees
9. Residents' comments and questions
10. Old business
11. New business
12. Reports from clubs and organizations
13. Adjournment

***Proceedings of the workshop, special, and emergency special meetings will be based on the items on the agenda.***

## ARTICLE IV. ORGANIZATION

Pursuant to Section 3 of Florida Law ~~2002-361 69-1287, as amended~~, the election of Chairman, First Vice Chairman, Second Vice Chairman, Secretary, and Treasurer by the Board of Trustees shall be held at a Special Meeting held the first non-holiday weekday

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following January 1. The election of Chairman shall be conducted by the previous Chairman who shall have a vote if a currently-elected Trustee. The newly-elected Chairman will then conduct the subsequent officer election during the same meeting. The Chairman shall then, or soon thereafter, assign members of the Board of Trustees areas of responsibility to plan, implement and supervise various District operations or activities. These areas of responsibility in combination or separately are:

1. Maintenance
2. Future Planning
3. Health and Welfare
4. Public Relations
5. Continuing Recreational Activities
6. Seasonal Social and Recreational Activities
7. Others which may be named as the need arises.

## ARTICLE V.

... { Proposed change to 1<sup>st</sup> paragraph of Art. V. –See amendment co-sponsored by Trustee Cole and Trustee Cushman, July 6, 2009 }

ADMINISTRATIVE COMMITTEE

~~There shall be an Administrative Committee. Members of the Administrative Committee shall be: the Chairman and the First and Second Vice Chairmen.~~

~~When it is deemed in the best interest of the District, others may meet with the Committee for specific discussions. All actions by the Administrative Committee shall be reported immediately to the other Board members by memorandum and publicly to the Board at the next Board Meeting.~~

~~The duties of the Administrative Committee are:~~

- ~~1. To inform and make recommendations to the Board about the financial and employment needs of the District.~~

- ~~2. To represent the District in legal matters.~~
- ~~3. To maintain necessary contact with County and State officials.~~
- ...{No change to Trustee Committees}
- ...{No change to Standing Committee}

ARTICLE VI. ADMINISTRATIVE DUTIES OF BOARD OFFICERS:

- A. The Chairman shall preside at all Board meetings ~~and Administrative Committee meetings~~; shall appoint committees when necessary; and shall vote on all matters-submitted to a vote of the Board of Trustees.
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- ...{No change to Art. VI section B., C., D., E., or F.}

ARTICLE VII. RECEIPT AND DISBURSEMENT OF FUNDS

...{No change to Art. VII section A., B., C., or D.}

ARTICLE VIII. REQUIREMENTS FOR THE BOARD CANDIDACY AND VACANCIES

Requirements for candidates for the Board shall be found in Florida Law, Section 5 of Chapter ~~2002-361~~ ~~69-1287, as amended~~. Requirements for filling mid-term vacancies on the Board shall be found in Florida Law, Section 11 of ~~2002-361~~ ~~Chapter 69-1287, as amended~~.

ARTICLE IX. RULES GOVERNING USE OF FACILITIES

...{No change to Art. IX.}

ARTICLE X. AMENDMENTS

Amendments to Bylaws, sponsored by ~~at least two (2) Trustees~~ **a Trustee**, may be introduced in writing at any ~~regular~~ meeting of the Board. **At that meeting an additional**

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**Trustee must agree to co-sponsor the proposed amendment(s), with agreement shown by his/her signature on the amendment(s). If the sponsor is unable to find a co-sponsor, the proposed amendment(s) will not be considered at that time. If a Trustee agrees to co-sponsor the proposed amendment(s),** the Chairman shall schedule a public hearing during a ~~regular~~ Board meeting within sixty (60) days following the receipt of the proposed written amendment(s). ~~Twenty-one (21) days prior to the regular meeting at which a public hearing will be held concerning the proposed amendment(s), copies of~~ **The proposed amendment(s) shall be posted on the official District bulletin boards not less than twenty-one(21) days prior to the public hearing.** Immediately following the public hearing, the Board shall vote on the proposed amendment(s). A two-thirds (2/3) majority vote shall be necessary to amend these Bylaws.

ARTICLE XI. CONFLICT OF LAW

Any section of these Bylaws found to be in conflict with ~~the~~ Florida State Law or Chapter ~~69-1287~~ **2002-361**, shall be invalid and shall be eliminated from these Bylaws; the remaining sections shall be in force and effect as if such invalid section had not been incorporated herein.

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Key  
Strikeout — deletion

8/30/2009

***Bold Italic***

**addition**

TRAILER ESTATES PARK & RECREATI...