

**TRAILER ESTATES PARK AND RECREATION DISTRICT
PUBLIC RECORDS FEES
2009 OFFICE FEE SCHEDULE**

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FL or 800 numbers	\$ 1.00	\$ 1.00
Other States	\$ 2.00	\$ 1.00
Canada	\$ 5.00	\$ 1.00

DEPOSITS: If the records custodian determines that the request will require extensive clerical work to compile the requested records or an extensive use of information technology resources, an advance deposit may be required before the request will be processed.

ADDITIONAL FEE INFORMATION:

Note: Public record requests requiring extensive clerical or supervisory assistance, extensive research (i.e. legal, paralegal, etc.), or extensive use of information technology resources may be charged an additional fee on a case by case basis.

Extensive Clerical or Supervisory Assistance			
Office Manager		Office Staff	
16 minutes or more	\$ 5.00	16 minutes or more	\$ 3.00
30 minutes or more	\$ 10.00	30 minutes or more	\$ 6.00
45 minutes or more	\$ 15.00	45 minutes or more	\$ 9.00
60 minutes	\$ 20.00	60 minutes	\$ 12.00
More than 60 minutes	Prorated at the rate of \$20.00 per hour	More than 60 minutes	Prorated at the rate of \$12.00 per hour

An additional fee may be charged for requests which require an extensive amount of clerical or supervisory assistance (more than 15 minutes), or an extensive use of information technology resources (for definition, see Government-in-the-Sunshine Manual, 2007 Edition, Volume 29, Part II: Public Records, Section L, Number 11b, p. 172).

Fees will be set according to the provisions of Florida Public Records Law, Chapter 119. Fees for requests requiring extensive assistance are calculated based on the information technology resources or labor costs actually incurred by the district (see Government-in-the-Sunshine Manual, 2007 Edition, Volume 29, Part II: Public Records, Section L, Number 11, p. 171- 172; Number 11c (1) and (2), p. 172 - 173).