

D. Miller

MAY 20 2008 AM 8:25

**Joe Salerno
P.O.Box 1510
Onset, MA 02558**

**To: Board of Trustees
From: Joe Salerno
Subject: Documentation Management**

I have seen two presentations of the documentation management program and I was not impressed by either one. I know there has been more discussion on this matter but I would like you to know my feelings.

I have interviewed three office employees, who together have 30 years of service, Yvonne Poirier, Ellie Miller and T.J. Miller. In 30 years they had to make available approximately 7 records.

T.J. said in the last 2 years the additional payroll to make records available has been minimal.

We now have available to us:

1-Office computer with quick books and the information is off site.

2-We have just authorized the purchase of a lap top computer that will have all the same information now on the office computer. With an oncoming disaster this lap top will be taken off site.

3-The new web site is working well, the information will cut down the request for records in the future.

4-We now pay for storage of records, which is very close to our office. We should also consider what records we have to save and what can be discarded.

5-I see no labor savings in the office, we would still need a full time and part time person.

Resp. to PRR 1-12-09 -000161

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The cost of \$8,000.00 to \$10,000.00 and maybe more plus a service contract of \$1,500.00 per year, in my opinion does not benefit our property owners. I would hope the board would not take any action on this until the fall. I want you to know if I was present and a vote was taken, I would not vote for this program.

Have a great summer, if you're up in Mass, I'll treat you to some great pizzas. I'm looking forward to a busy year.

A handwritten signature in cursive script, appearing to read "Joe Salerno".

Joe Salerno