

**TJ Miller**

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**From:** Pam Cole [pwcole1946@hotmail.com]  
**Sent:** Saturday, August 15, 2009 3:18 PM  
**To:** te.marthabrauer@yahoo.com  
**Cc:** TJ Miller  
**Subject:** RE: Treasurer's Reports

Sorry for the delay. I do not read my email daily. The two reports that I have each month are the Revenue and Expense Budget Performance and the Trial Balance. These reports can be requested daily, but I print them monthly. They cover the 1st to the last day of the month. There are several reports but I think these two have the best information. There is also a vendors report called Expense by Vendor Summary. Some people ask for this just to see who and how much we paid in a given month to a vendor. Let me know if you need anything else. I will start watching my email daily until you return.

Pam

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Date: Tue, 11 Aug 2009 10:43:06 -0700  
From: [te.marthabrauer@yahoo.com](mailto:te.marthabrauer@yahoo.com)  
Subject: Treasurer's Reports  
To: [pwcole1946@hotmail.com](mailto:pwcole1946@hotmail.com)  
CC: [trailerestatesfl@tampabay.rr.com](mailto:trailerestatesfl@tampabay.rr.com)

Pam, I am beginning to organize data for storing on the website. Lonny, our webmaster, keeps things by date and code. I would like to have a list of the various kinds of reports that you feel would be beneficial on the website. He can develop the code for storing them.

Please send me a list and also the frequency for the reports.

Thanks,  
Martha

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