

Marina Tasks

- 1) **Ads:** Marine Times (see email)
Bradenton Herald (place in newspaper when Marine Times ad is complete)

Advertising Results: TJ made sheet for collecting information about phone calls.

- 2) **Dockmaster Notebook containing Dockmaster Materials**

- Dockmaster Checklist
- Dockmaster Duties (not yet voted on)
- Diagram of Dock lines
- PP 18 Boat Slip Approval (might need changing)
- PP 19 Marina Policy (not voted on yet)
- Marina Information Form/Incidents and Violations (Made by TJ)
- Business Card:
 - TJ Miller, Office Manager and Dockmasters

- 3) **Blue Folders: TE Marina Dock Rental Packets**

- Copy of Dock Rental Lease
- Copy of Rates
- Copy of Marina PP19
- Diagram of Dock lines
- Business Card
 - TJ Miller Office Manager
 - Dockmasters

- 4) **Manatee County Permitting**

- Directional Sign: Can more information be on sign regarding slip rental? JVM
- Fish House: Can we advertise slip rentals on our Fish House.