

8/20/07

TO: ARC COMMITTEE, Bartholf, Hoch, Gatti, and VanderBeck
FROM: John C. Vander Molen
RE: Applicants for ARC
DATE: May 17, 2007

Attached find letters from applicants for the ARC. Please review.
Any thought on a procedure? There seems to be no set standard.
Most standing committees seem to interview then discuss applicants then makes a recommendation to the Board of Trustee.

Would you be available the week of June 4th to meet?

I will be gone the weeks of June 18 and 25th. I'll be back on Monday July 2nd.

We could meet the week of July 9th if that is better.

I'll call each member next week (May 21st) to determine meeting dates if that is what we should do. Also to find out your summer plans for scheduling purposes.

A meeting must be advertised --- minutes taken and submitted to the Board.

I'll email this to Bill Vander Beck so all members can have input.

Thanks,

John

Attached. Letter from Ken Ilg and Walter Cole

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Re: ARC Procedure

Tuesday, June 12, 2007 1:17 PM

From: "Martha brauer" <marthabrauer@yahoo.com>
To: "John Van" <jjvan@tampabay.rr.com>

Hi JOhn, It was good to talk to you on the phone. I had hoped to get to the computer to review this before now, but unfortunately was held up by my knee. It flared up again, and I wasn't able to get to the library. My MRI results are in, but with the new flareup, so close to the clearing up of the old flare up--UGH! I see the doctor tomorrow.

The procedure looks great, very similar to the trustee vacancy applicant interview process.. The only thing you may want to consider is putting a time limit on item 5--presentation by applicant(s). That would allow you to cut them off if need be (does anybody ramble when they are talking about themselves??) Not in TE.

Hope all goes well. Is it still just 1 applicant?

For the future, to add to our policy/procedure manual, you may want to elaborate on the procedure. You could include a description of what you do when a vacancy occurs--i.e. advertise vacancy on bulletin boards/TE channel for 7 days to include closing date, ask for letters of interest from applicants, after closing date for letters of interest schedule interview date, etc. I see this as a procedure for ARC vacancies which includes all of the above and all that you did already.

Hi to Janet!!! Must run back home to sofa. My knee tells me it is unhappy!!

Dennis is catching fish and doing projects. I am bossing from the sofa, so I must get back to my throne.

Martha

John Van <jjvan@tampabay.rr.com> wrote:

In the process of setting up a meeting for the ARC to meet two applicants for the ARC (Ken Ilg and Walter Cole) woops!! Walter just stopped the house by to say he was overqualified to be Chairman of the ARC and he would not go through any interview or question to be on the committee. I then said I think we have no choice but to have a public meeting with questions from the ARC members as well as the public, like the one for replacement of Trustees. He said NO. I then said are you telling me you want your name withdrawn as an applicant. He responded YES. So the meeting goes on. Thursday June 4th 10:00am Small Hall. It will be properly noticed, minutes taken etc.

Anyway as I had started to write above, I had developed a procedure that I wrote to be used at the meeting and would appreciate your input if you have time.

Hope your summer is going well up north. Things a great down here in spite of the constant stream of email on the Chet Force Yahoo site and from MLS to the park.

John

SUGGESTED PROCEDURE FOR APPLICANT SELECTION FOR ARC COMMITTEE

A public meeting of the ARC will be announced at least one week in advance on bulletin boards in Trailer Estates for the purpose of interviewing applicants for membership on the committee.

A quorum must be present

The Chairman will open the meeting with these few ground rules and explanations

1. Introduction of the applicant(s).
2. Reading letters of application.
3. Explaining that the ARC is an application approval process committee not a deed restriction enforcement committee.
4. Read the Deed Restrictions pertaining to the ARC. Items 1 and 2.
5. Have the applicant(s) make a presentation.
6. Questions by the ARC members.
7. Question by the public.
8. Summation by the chairman.
9. Applicant (s) will be excused during discussion and voting.
9. Call for a vote by ARC members (open and live). Applicant(s) are voted on separately.
10. Applicant(s) receiving a majority of the ARC votes will be recommended to the Board of Trustees for membership on the ARC by the Board of Trustee ARC Liaison at the next regular Trustee meeting.
11. Applicant(s) return to meeting and results are announced to them.
12. Chairman will file minutes of the proceedings with the office manager.

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