

FILE COPY

LEWIS, LONGMAN & WALKER, P.A.

ATTORNEYS AT LAW

Reply to: Bradenton

November 13, 2009

Via Facsimile Only 755-2937

T. J. Miller
Records Custodian
Trailer Estates Recreation District
1903 69th Avenue West
Bradenton, FL 34207

RE: Mary Lou Smith and Sharon Denson Public Records Request
(LLW Matter Nos.: 3198-002 and 3778-001)

Dear Ms. Miller:

Pursuant to Florida's Public Records Act, Chapter 119, Florida Statutes, this is a request to inspect and possibly copy the public records listed below. Further, this record request applies to all records maintained by Trailer Estates Park and Recreation District (the "District"), its employees, agents, elected and appointed representatives, its legal counsel and any and all records retained by individuals responsible for reviewing or supervising such documents or records. Please make the following public records **available for inspection** beginning **Thursday, November 19, 2009 at 9:00 a.m.** at the District Office, this review shall continue day to day, during normal business hours until complete:

1. Any and all files kept on past Trustees, including memos, notes, personnel files, election records.
2. Any and all Board Minutes for any Board of Trustees' meeting prior to 2005.
3. Any and all insurance policies that the District or the Board of Trustees has obtained during 2009.
4. Any and all applications for insurance that the District has submitted during 2009.
5. The October 19, 2006, letter from Norman Vaughan Birch to Janet Jones.

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Tallahassee, Florida 32308

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1700 Palm Beach Lakes Blvd.
Suite 1000
West Palm Beach, Florida 33401

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6. Any and all documents related to the ARC Committee permits that were considered by ARC from 2005 to 2007.
7. Any and documents related to the ARC committee in Fred Hoch's possession.
8. All Notices of ARC Committee meetings prior to September 2007.
9. The notice of the Auditor Selection Committee for 2009, and a copy of the publication(s) where those meetings were noticed.
10. Copies of the notices of the Deed Restriction Committee for 1/10/08, 12/13/07, 10/11/07, 12/27/07, and a copy of the publication(s) where those meetings were noticed.
11. Copies of notices of the website committee meetings for 12/6/07, 3/6/08, and a copy of the publication(s) where those meetings were noticed.
12. Copies of notices of any and all disaster committee meetings and a copy of the publication where those meetings were noticed.
13. Any and all minutes of the disaster committee meetings.
14. Copies of notices of Future Planning Committee meetings for 2/20/08, 3/5/08, 3/19/08, 12/3/08, and a copy of the publication(s) where those meetings were noticed.
15. Copy of the notice of the Lease Committee meeting on 2/12/09, and a copy of the publication(s) where those meetings were noticed.
16. A copy of the notice of the Policy and Procedure Committee meeting for 12/5/08, and a copy of the publication(s) where those meetings were noticed.
17. A copy of the notice of the Budget Committee meeting on 2/24/09, and a copy of the publication(s) where those meetings were noticed.
18. A copy of any and all notices of Marina Committee meetings prior to 4/3/06.
19. Copies of Minutes for the following committees and dates:

- A. **ARC:** 9/26/07, 10/10/07, 10/24/07, 11/14/07, 11/28/07, 12/12/07, 12/19/07, 12/26/07, 3/14/08, 3/28/08, 7/18/08, 8/08/08, 9/26/08, 10/24/08, 11/26/08, 12/12/08, 12/19/08, 5/8/09, 5/22/09, 6/12/09, 6/26/09, 7/24/09, 8/14/09, any meetings in September, October or November 2009.
 - B. **Auditor Selection:** 4/28/09, 4/30/09, 5/5/09
 - C. **Beautification:** 3/3/08, 3/24/08, 4/7/08, 10/28/08, 2/25/09, 3/5/09
 - D. **Budget:** 2/5/08, 2/12/08, 2/19/08, 1/27/09, 2/3/09, 2/17/09, 3/4/09, any other meetings in 2009 not specifically mentioned.
 - E. **Deed Restriction:** 8/25/03, 9/28/07, 1/24/08
 - F. **Disaster:** Any minutes other than 4/16/07
 - G. **Future Planning:** 4/8/98, 10/14/98, 11/11/98, 12/15/99, 4/12/00, 10/11/00, 11/8/00, 12/12/00, 12/13/00, 1/10/01, 2/14/01, 3/14/01, 5/9/01, 4/10/02, 11/13/02, 12/11/02, 1/8/03, 1/12/03, 2/12/03, 3/12/03, 4/2/03, 10/1/03, 11/5/03, 12/3/03, 1/7/03, 2/4/04, 3/4/04, 4/19/04, 10/6/04, 11/3/04, 1/5/05, 2/5/05, 2/25/05, 3/2/05, 4/6/05, 11/2/05, 12/7/05, 1/4/06, 2/1/06, 10/4/06, 11/1/06, 12/6/06, 1/3/07, 2/2/07, 3/7/07, 4/4/07, 5/2/07, 11/7/07, 12/12/07, 1/9/08, 5/7/08, 10/8/08, 10/22/08, 12/17/08, 1/7/09, 1/21/09, any other meetings in 2009 not specifically mentioned.
 - H. **Marina:** Any minutes other than 9/20/07
 - I. **Policy & Procedure:** Any minutes other than 11/16/07, 12/5/08, 11/14/08
 - J. **Referendum Committee:** Any minutes other than 1/23/06.
 - K. **Website:** 4/23/07, 1/17/08, 12/18/08
20. The 11/4/05 email from Janet Jones to Mary Lou McNulty re: the Future Planning Committee.
21. The Disaster Preparedness Plan for Trustees adopted 4/7/08 and all subsequent revisions.

22. Any and all TE Video Computer Club current event announcement forms submitted from 2005 to present.
23. The 10/21/09 Memo from TJ Miller to Martha Brauer re: changing the procedure for receiving money, and any responses to it.
24. The 10/25/09 memo from Martha Brauer in response to TJ Miller's memo re: changing the procedure for receiving money, and any responses to it.
25. Any responses to the 10/13/09 email from Pam Cole to a member of CPA Associates entitled "TE Audit Concerns."
26. Any and all correspondence sent and received to or from Travelers' Casualty, Pinnacle Insurance or the insurance agent named Connie Austin during the calendar year of 2009.
27. Letter dated 9/24/1991 to John Vander Molen from the Florida House of Representatives re: Bingo.
28. Copy of the District's Mobile Home Park license.
29. Any replies or responses to the 10/5/2009 fax memo from Martha Brauer to Trustees re: Directors' and Officers' Insurance.
30. Any replies or responses to the 10/16/2009 Memo from Martha Brauer to the Board of Trustees re: Directors' and Officers' Insurance.
31. Any and all emails, memos, letters, notes and fax memos between TJ Miller and Martha Brauer from September 2009 to present.
32. Any and all emails, memos, letters, notes and fax memos between Martha Brauer and the Trustees from September 2009 to the present.

If you contend that any record, or any portion of any record, does not exist, please **state such in writing**. If you contend that any record, or any portion of any record is exempt from inspection and examination, please **state in writing** the basis of the exemption which you contend is applicable to the record, including statutory citation to an exemption created or afforded by statute, and state in writing and with particularity the reasons for the conclusion that the record is exempt. Please be cautioned that failure to timely produce these records at the date and time set forth herein may result in the pursuit of a civil action to enforce the

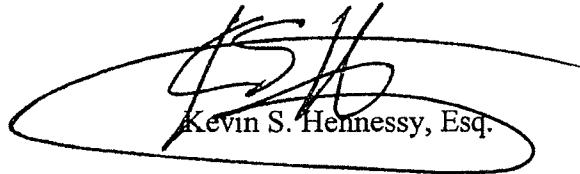
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provisions of Chapter 119, Fla. Stat., including a request for attorneys' fees and costs pursuant to §119.12(1), Fla. Stat.

Thank you for your cooperation in this regard.

Sincerely,

LEWIS, LONGMAN & WALKER, P.A.

A handwritten signature in black ink, appearing to read "KSH", is written over a large, hand-drawn oval. Below the signature, the name "Kevin S. Hennessy, Esq." is printed in a standard font.

cc: Mark Barnebey, Esquire (via facsimile)