

**TRAILER ESTATES PARK AND RECREATION DISTRICT
BOARD OF TRUSTEES WORKSHOP MEETING**

DRAFT

September 9, 2002
9:30 AM

The meeting was called to order by Chairman Pat Wilcox.

Trustees present were: Joe Bigley, Ginny Eitman, Chuck Eldred, Janet Jones, Mary Lou Mc Nulty, Vernabelle Moran, Robert Poor, Morgan Swearngen and Pat Wilcox.
Trustees absent: None

The first item on the agenda was a report by Chuck Eldred of bids to install a new security system at the pool, Activity Center, and storage lot. The bids addressed installing systems using cards with embedded codes. The one recommended by Chuck was by American Lock and Key to install a Secura Key system for a total of \$17,364. As a comparison, if current locks were changed and new keys cut, it would cost a total of \$14,400. Questions were discussed such as: can we make our own cards (No), could the cards have magnetic strips (No, magnetic strips will not hold information for any length of time), would there be a central computer to control the system and could the cards have pictures (No, that would take a much more costly system), how many of the 1700 current keys issued are unaccounted for (103), what was the response concerning pool and dumpster problems on the recent survey (out of the current 400 plus responses there was no overwhelming response to these problems), would owners and renters have different cards (It is possible to issue different colors of cards), would the card readers be connected to each other (No), could the system be expanded should there be future needs at other Park facilities (Yes, at additional expense). Pat Wilcox reminded everyone that there is a question to be addressed as to whether there is a true need to install any new system. Bob Poor suggested that should a change be made, that the correct process would be to place it in the future budget.

Harry Light, 6821 American Way questioned the use of water at the Marina for washing boats. Trailer Estates pays for the use of water and the water hoses run for hours at a time as there is no nozzle on the hose. He suggested a non-removable nozzle. The harbormaster will be made aware of this suggestion.

Mary Lou McNulty questioned the process for turning in complaints. She said it should be a confidential process and there have been slipups in the past. She reminded everyone that no one should disclose this information. Morgan Swearngen offered that he is willing to investigate unsigned complaints in his area of responsibility.