

TRAILER ESTATES

TO: Trailer Estates Trustees
FROM: Policy and Procedure Committee
Janet Jones, Chair
DATE: March 23, 2007
RE: Input on POLICIES

The Policy and Procedure Committee would like to have your input regarding TE policies. We would like you to identify policies that need revision and policies that need to be drafted, both in your area of responsibility and in overall park operations.

All committee members have copies of the charter, deed restrictions, by-laws, and rules and regulations. We will review these, along with your input, at our next meeting, April 9th at 1:00 p.m. Our goal is to prioritize policy needs and begin working on those policies. The board will receive drafts as soon as they are prepared.

We would like you to list the TE policies where you feel there are shortcomings. Describe the shortcoming, as you see it, and any recommendations that you have. We would also like you to list areas where policies do not exist. Please elaborate on these, if you have specific ideas about how they should be shaped. Please use more than one page if you wish.

Questionnaire: Due April 6, 2007 in the TE office.