

TJ Miller

From: Martha Brauer [te.marthabrauer@yahoo.com]
ant: Wednesday, June 30, 2010 11:19 AM
To: TJ Office Manager
Subject: Fw: Re: arc Minutes
Attachments: 06-25-2010.wps; PP39BUILDING PERMIT FORMrevfrontpage.doc

JUN 30 2010 PM12:4

--- On Wed, 6/30/10, Martha Brauer <te.marthabrauer@yahoo.com> wrote:

From: Martha Brauer <te.marthabrauer@yahoo.com>
Subject: Fw: Re: arc Minutes
To: "scott rudacille" <srudacille@kirkpinkerton.com>
Date: Wednesday, June 30, 2010, 3:17 PM

Scott,

Attached is a copy of the ARC minutes, along with the front page of PP39 Building Permit Form. Two issues: paragraphs on form, request for stamp.

Paragraphs

The committee has indicated that too many people do not realize that they need to check with County Zoning, so we added that paragraph at the top of the form.

Could you review the new paragraph at the top and determine if any changes need to be made?
2. Could you review the middle paragraph? That paragraph has been on the form for some time and I am unaware of its authorship, however, I would guess that the Park had an attorney review it.
FYI--The form has always been administrative and the committee has had some discretion in changing it.
***Please rewrite both paragraphs if you feel there are legal concerns with the paragraphs.

Stamp

The minutes of the committee are attached along with the email from the ARC secretary. They have indicated that they want a stamp to state "County Permit Required". I wanted to bring this to your attention to advise us as to whether that could cause any problems. The committee, in the past, has not been involved in determining whether a county permit is required. Thus, this stamp's message may indicate that they are involved in that, and I wanted your advice. (FYI-Here is the committee's charge.)

PP7

1. Established for Trailer Estates Park and Recreation District by the Board of Trustees on February 7, 2000.
2. Empowered and designated to represent the Board of Trustees handling and signing all building permits issued by the District in compliance with set back rules in all additions.
3. The Architectural Review Committee (ARC) will consist of a minimum of four (4) members, which would include two (2) year round residents.
4. The Architectural Review Committee (ARC) will report to the Board of Trustees through a member of the Board appointed to act as Liaison to the Architectural Review Committee (ARC).