

TRAILER ESTATES PARK & RECREATION DISTRICT  
1903 69<sup>TH</sup> Avenue West  
Bradenton, Florida 34207

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**MEMO**

TO: Trailer Estates Board of Trustees  
FROM: Martha Brauer  
DATE: July 25, 2010  
RE: Informational Report

**KITCHEN**—The district was served with an Administrative Complaint Case Number 2010035076 on July 19, 2010 from the Dept. of Business and Professional Regulation (DBPR). This relates to the issue of the Trailer Estates kitchen.

Through various inspections and discussions this spring with the inspector, Victoria Bagley, DBPR, we were informed that if we could legally show we were a mobile home park, then the license would not be required as long as we were serving to our residents and their guests.

As we are working with the DBPR attorney to resolve this Administrative Complaint, we are gaining additional information and clarification of the issues. The current issue is whether our kitchen needs a "food establishment" license when serving to the mobile home park residents and their guests. Additionally is the issue of the advertisement/sale of food.

In order to handle this complaint, the district attorney will be contacting the Board and will provide updated information. A PP34 has been submitted to schedule this as an agenda item on the August 2, 2010 Board Meeting.

**Inspection, July 1, 2010**—The report from the Department of Business and Professional Regulation (DBPR) indicates only 3 areas of concern: a) no plan review, b) no license, and c) food handlers working in the kitchen need training. During this particular inspection two residents, Peg Durham and Lenora Neal, were cooking. Because they are both registered by the state as "certified kitchen managers", the inspection report did not show a 4<sup>th</sup> area of concern/deficiency that would have otherwise been indicated. Our kitchen meets all other aspects necessary for a "food establishment" license.

**LAWSUIT**—The hearing scheduled for early August has been **cancelled**. An agreed upon order has been filed with the court regarding the District's 2<sup>nd</sup> Motion for Partial Summary Judgment. A copy of this can be obtained through the District

Records Custodian. The trial is still on the docket for the October 4, 2010 trial period. (The Tribune was printed and this article could not be updated with this information.)

**VACANCY**— We have a vacancy on the board for the Continuing Recreation Trustee/Marina Trustee. Information about the duties of that Trustee can be found in PP40—Trustee Duties, available in the District Office. The vacancy will be advertised on the District bulletin boards sometime in September. Interviews/appointment (see PP3) will be scheduled for October when a quorum is anticipated.

**ELECTION**—There are five board openings in the upcoming election this December, 2010. We are looking for property owners to consider running. Don't forget to stop in at the Manatee County Supervisor of Elections Office to get your materials. His office is located at 600 301 Blvd. W, Suite 108, Bradenton, (941) 741-3823.

**PUBLIC RECORDS and SUNSHINE LAW**—The next workshop for Trustee(s)/Trustee Elect(s) will be December 2010. This will be conducted to provide information to the new Board members, along with providing a refresher/reminder to current Trustees. Public records are those materials regarding the business of Trailer Estates and must be provided to the District Office/Public Records Custodian even when those materials are received at your home, through personal email, seminar or elsewhere.

**THANK YOU** to Andy Fiordimondo for his work with the District as a member of ARC. He has resigned from the committee effective July 26, 2010 as he is moving from Trailer Estates.

**MEETINGS**—Meetings for October will be scheduled for 7:30 p.m. since the trial period is during our normal meeting times.

**FUTURE ITEMS FOR BOARD MEETINGS:**

- Consider additional members for ARC
- Consider ARC Policy for Summer Meetings
- Revise/Rework PP59 Candidates' Night Procedure
- Consider Policy for Trustee Involvement in Workshops/Meetings (no quorum)
- Formalize policy/procedure for Tribune Articles
- Interviews/Appointment of Continuing Recreation/Marina Trustee
- Meeting Schedule for November 2010 – October 2011

Thanks!

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