

TRAILER ESTATES PARK & RECREATION DISTRICT
1903 69TH Avenue West
Bradenton, Florida 34207

MEMO

TO: ARC Members
FROM: Martha Brauer
DATE: June 18, 2010
RE: Building Request Form

Hi! I have spoken separately with Hank and Marion who have indicated a desire to have some items changed/highlighted on the building request form. As in the past, the committee has had some discretion in revising the form.

I have reviewed the changes that were suggested and I am submitting this preliminary form to the committee for any additional changes/revisions that you would like. Please review at the next committee meeting and make revisions/changes as you desire. The changes will then be incorporated into the form and the form can be sent to your committee for final review. When you reach a point that you are satisfied with the form it can be finalized in the office.

Hank stated he would like the first paragraph in red. It may be problematic for the office, but I could see if it is possible. Please let me know how strongly you feel about having it in red.

IMPORTANT NOTE: Changing the form is strictly administrative and does not require a vote. If you wish to change requirements for the residents/property owners in how they handle the permits (posting it, etc.), that would need to be proposed to the TE Board and considered at a meeting. I would suggest at this time the committee just review the form for administrative purposes.

Again, make your revisions and submit to TJ. Thanks for all the work you do for the District.