

**TRAILER ESTATES PARK AND RECREATION DISTRICT
DISTRICT OFFICE AREA POLICY/PROCEDURE**

PP 58A

In order to ensure proper decorum and civility, the Trailer Estates Park and Recreation District adopts the following policy and procedure for meetings and workshops of the Board of Trustees and various committees of the board of Trustees. When disorderly conduct is displayed which would impede or disrupt the orderly conduct of any meeting or workshop including, but not limited to threatening language or behavior, profanity, personal attacks or harassment, the following procedure is employed:

The Chair will ask the individual to refrain from the disruptive conduct. If the disorderly conduct continues after this warning, the Chair of the board or Committee in attendance shall have the ability to ask the individual to leave the meeting for the remainder of that meeting. If that individual does not leave and the situation continues or escalates, the Chair is authorized to recess the meeting until the disturbance ceases or to contact the Sheriff's Office or 911, in the Chair's discretion.

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