

**BOARD APPROVED AS CORRECTED 10/3/11  
TRAILER ESTATES PARK & RECREATION DISTRICT**

**BOARD OF TRUSTEES  
REGULAR BOARD MEETING September 19, 2011  
9:30 A.M.  
SMALL HALL  
1903 69<sup>TH</sup> AVENUE WEST  
BRADENTON, FLORIDA 34207**

Margo gave the invocation and led the pledge.

The meeting was called to order by second vice chairperson, Debra Hutchinson, at 9:32 A.M.

**ROLL CALL:** Margo Cushman, Harry Fitzpatrick, Fred Hoch, Debra Hutchinson, and Lenora Neal present. Martha Brauer, Jim McIlveen, Gail Opper were present by phone. Joe Salerno was absent.

**APPROVAL OF MINUTES:**

August 1, 2011, Trustee Meeting – Lenora motioned to accept minutes as written. Margo seconded. No changes were made. Motion passed 8-0.

August 1, 2011, Trustee Workshop – Debra motioned to accept minutes as written. Lenora seconded. No changes were made. Motion passed 8-0.

August 15, 2011, Trustee Meeting – Fred motioned to accept minutes as written. Debra seconded. Gail requested the closing be added. Motion to accept minutes as corrected passed 8-0.

August 15, 2011, Trustee Workshop – Debra motioned to accept minutes as written. Lenora seconded. No changes were made. Motion passed 8-0.

Fred & Martha discussed when to put the deed restrictions on the agenda for a meeting.

**TREASURER REPORT:**

Lenora reported that we have \$4,347.58 in the Checking Account and \$923,594.55 in the Money Market Acct.

**APPROVAL OF BILLS:** Lenora made a motion to pay Kirk-Pinkerton, for legal fees related to lawsuit, \$6,237.62. Fred seconded the motion. There was some discussion regarding the status of the lawsuit. Motion passed 8-0.

**INFORMATIONAL REPORTS FROM TRUSTEES:**

Lenora reported that TJ and her met with the auditor and went over entries and made corrections to accounts prior to audit.

Margo announced that we had two deaths in the park and she sent out 14 cards. She also announced that the Beautification Committee would meet in October.

Debra had no Bingo report due to the fact that she was on vacation last week. She reported that there were 257 people at the Luau. They gave out 300 tickets. There were 65 prizes given away. September 29<sup>th</sup> dance is actually on October 27<sup>th</sup> on Thursday. Coffee Break and Pot Luck will resume in October.

Fred commented on how great the Luau was and would like to see it done again. He also reported that Code Enforcement would be meeting with the contractor for 1610 Michigan issue. He announced that the Large Hall floor refinishing would be next week sometime during the 24<sup>th</sup>-29<sup>th</sup>. He also stated that we might need to revise the budget for this cost.

Harry had no report. Lenora asked about lawns on California. Harry stated that he is working with the people to take care of the matter.

Gail had no report.

Martha reported on the office time change on Thursday, September 22<sup>nd</sup> and the closing of the office on Thursday, September 29<sup>th</sup> and 30<sup>th</sup>. She also reminded the residents that phone directories are still available in the office and garbage pick-up goes back to one day a week next month. Pick-up will be on Thursday's only.

Jim had no report.

### **STANDING COMMITTEE REPORTS:**

Beautification Committee – Will resume meetings in October.

Arc Committee – Fred reported that the ARC met on August 26<sup>th</sup> and there was a quorum present. They also met on September 9<sup>th</sup>; however, he did not have the report from that meeting at this time.

### **RESIDENTS' COMMENTS:**

Richard Preston – 2106 Illinois – He reported that he had an issue with the street repaving. He is getting a lot of runoff water onto his property flooding his driveway. The board discussed this situation and Fred agreed to work with Mr. Preston on this matter.

Residents' comments were closed.

**OLD BUSINESS:** None

### **NEW BUSINESS:**

Wages (Brauer) – Martha made a motion to approve a 2% wage increase for Bill, Darren, Bud, Kathy, TJ, and Mark. Debra seconded the motion. There was some discussion. Motion passed 8-0. Martha made a second motion to approve a .25 wage increase for Mark Yarberg. Jim seconded the motion. There was discussion on this matter. Martha withdrew her motion and Jim withdrew his second to the motion. Martha stated that this could be brought up again at a later time. Martha also suggested using part time people for off hour's problems.

Employee Insurance-Health & Dental (Neal) – Lenora presented two options for health insurance coverage for employees. Lenora made a motion to approve the Blue Cross Blue Shield Plan 5461. Fred seconded the motion. The board discussed the two plans. Motion passed 8-0. Lenora made a second motion to keep the dental insurance with the same company. Fred seconded the motion. Martha stated that the dental insurance rate went down. Motion passed 8-0.

Employee Policies: Longevity Award (Brauer) - Martha made a motion to approve revisions to the policies for the Trailer Estates Employee Handbook Longevity Award. Debra seconded the motion. Motion passed 8-0. Lenora added that TJ just celebrated her 20 years with Trailer Estates on Friday. Certificates will be given at the second October meeting.

New A/C Laundry Room (Hoch) Fred made a motion to replace the laundry A/C unit at a cost of \$4304.60. Debra seconded the motion. There was some discussion regarding this emergency and type of replacement. Motion passed 8-0.

### **REPORTS FROM CLUBS AND ORGANIZATION:**

Lenora announced that Cooks Night Out would be on October 6<sup>th</sup> and the menu was Lasagna.

Margo announced that the photo directory sign up had begun. Volunteers are working very hard to get this job done. She asked residents for their cooperation in signing up for photo appointments.

Meeting adjourned at 11:00 a.m.

Respectfully submitted,

Lenora Neal  
Acting Recording Secretary