

DRAFT
TRAILER ESTATES PARK & RECREATION DISTRICT
BOARD OF TRUSTEES MEETING
OCTOBER 17, 2011
9:30 A.M.
SMALL HALL
1903 69TH AVENUE WEST
BRADENTON, FL 34281

The meeting was called to order at 9:32 a.m. by Chairman Martha Brauer.

ROLL CALL: Martha Brauer, Margo Cushman, Jim McIlveen, Lenora Neal, Gail Opper, Joe Salerno. Absent: Harry Fitzpatrick, Fred Hoch, Debra Hutchinson.

APPROVAL OF MINUTES

October 3, 2011 Meeting: A motion was made by Margo, seconded by Joe, to accept the minutes. With no corrections, the motion passed 6-0.

October. 3, 2011 Workshop: A motion was made by Joe, seconded by Jim, to accept the minutes. With no corrections, the motion passed 6-0.

REPORT OF TREASURER

Lenora is working on journal entries getting account balances ready for the auditor. The audit begins Oct. 24. Employee insurance was paid the amount requested, but there was an overage so \$680.75 was sent back. The insurance cost each month is \$5,802.28.

APPROVAL OF BILLS—None.

INFORMATIONAL REPORTS FROM TRUSTEES

Jim: He attended the ARC meeting for Fred. Five permits were approved. Zero were denied. ARC discussed deed restrictions. Jim said he has lawn and fruit problems to check.

Gail: A reminder to residents that the bulletin boards at the Post Office must have 3 x 5 cards. She will continue to remind folks of that. She completed the 2012 calendar in regards to meeting/workshop dates and times to be posted in the newspaper. The Board suggested that with one correction and the addition of a Workshop for Candidates Night, the calendar was fine. We ordered 500 address books in 2010 and 400 additional ones over the summer. We have 106 left. The Board feels we should order more so Gail will get quotes. She confessed that she set the alarm off twice while working in the office over the weekend and was then afraid to open the door to anyone for any reason. She

apologized to the residents for not being more helpful due to the alarm system. She noted, however, that many residents wanted services in the closed office that day.

Margo: There were seven deaths in September and nine cards were sent. We received a nice thank you note from Sue Underwood. A ramp will be placed on the outside of the office and the sidewalk will be widened but will not extend into the driveway.

Joe: A golf drive net is now behind the Activity Building. Bring your own clubs.

Lenora: She has started checking into cable.

Martha: 1) The sample ballot has been printed. It is on the Web site. Seven candidates are running: Jane Brillhart, Shirley Dillow, Laura Freese, Fred Hoch, Debra Gladstone Hutchinson, Jim McIlveen, Joe Salerno. Posters will be put up today advertising Candidates Night. A letter will be sent with the ballot. 2) The appeal hearing is Dec. 7 at 9:30 a.m. in Lakeland. For new people in the park, a summary of what has happened in the lawsuit to date will be in the Tribune. 3) One per week garbage pickup has begun. Garbage will be picked up on Thursdays. 4) The marina brochures are ready to be dropped off at local businesses that cater to boaters. Several trustees volunteered to do that.

REPORTS FROM STANDING COMMITTEES

ARC—See Jim’s trustee report for information.

Beautification—The committee hasn’t met yet. There should be a meeting this month. Ruth Langton wants to be part of the committee. A PP34 must be filed.

OLD BUSINESS—None

NEW BUSINESS

1. Move “deposits/kitchen” to the Workshop.
2. Brighthouse Phone Change—This change would apply to the office only. It is a three-year contract with three lines, 8mg Internet, Voicemail, three-way calling, call forwarding, call waiting, anonymous call reject, unlimited local and long distance. Cost: \$189.85 a month plus \$3.95 for Voicemail and a \$99.95 one-time fee for installation. The savings in making the switch is approximately \$1,000 per year.

A motion was made by Lenora, seconded by Joe, to establish a three-year contract with Brighthouse at \$189.95 per month plus \$3.95 for Voicemail and a one-time installation fee of \$99.95 for service in the Business Office. Motion passed 6-0.

3. Marina Lease Insurance requirement. People are saying they can’t get this requirement from their insurance company.

A motion was made by Martha, seconded by Lenora, to remove the component of the insurance requirement for the marina lease—"TE is an additional insured on a primary non-contributory basis." Motion passed 6-0.

4. Pay Plan and Wages: Maintenance Department. The Board needs to correct a disparity between present wages for Mark Yawberg and Bill Cottom and the wages they should be paid based on years served.

A motion was made by Martha, seconded by Joe, to revise the Maintenance Department Employee Classification and Pay Plan to the year incremental/step chart for longevity. Motion passed.6-0.

A motion was made by Martha, seconded by Lenora, to account for years of service to the District in accordance with the adopted incremental/step chart. Motion passed 6-0.

REPORTS FROM CLUBS AND ORGANIZATIONS

Peg Durham, 6908 Tarpon Lane—There will be a hymn sing this Thursday, Oct. 20, at 5 p.m. at the beach.

"Road to Retirement" will be held tonight at 7:30 p.m. in the Small Hall. Bring your own pop and popcorn.

A question arose about Zumba. An instructor cannot teach the class this season because the cost is not in the budget. Zumba will be offered, however, on Wednesdays beginning Jan. 4, 2012, from 11:30 a.m. to 12:15 p.m. in the Small Hall.

The meeting was adjourned at 11:17 a.m.

Respectfully submitted,

Gail Opper, Secretary