

**BOARD APPROVED OCTOBER 17, 2011**  
**TRAILER ESTATES PARK & RECREATION DISTRICT**  
**BOARD OF TRUSTEE workshop**  
**October 3, 2011**  
**Immediately following the 9:30 a.m. Board of Trustee Meeting**  
**SMALL HALL**  
**1903 69<sup>TH</sup> AVENUE WEST**  
**BRADENTON, FLORIDA 34207**

Workshop began at 11:00 a.m. after a 5-minute break.

**Item #1 Marina Marketing (Brauer)** – The board discussed the corrections that Martha made to the flyer and her research on other marinas. They also discussed how many brochures to purchase. The board also discussed the slip renter's insurance requirements.

**Item #2 Second Office Person (Neal)** – The board discussed the need for a second person in the office to back-up TJ in case of an emergency or vacation time. The board discussed whether or not the second person should be trained in all aspects of the office procedures. The board suggested bringing this up at the next workshop on October 17<sup>th</sup>.

**Item #3 Handicap Access to East Side of Office (Cushman)** – Margo expressed the need for a ramp and possibly handrails on the east side of the office to accommodate people coming into the small hall and the office. Fred said he would look into the possibility and cost of this matter.

**Item #4 Background Check (Oppen)** – Gail presented some criteria for a background check. The board discussed the possibilities and problems. Gail suggested that she get more information from surrounding area on this matter. The board agreed that this matter should be discussed again at another workshop.

**Public Comment:** Mike Neal – 6619 California Street – Commented on the suggestion of background checks.

Workshop adjourned 12:20 P.M.

Respectfully submitted,

Lenora Neal  
Acting Recording Secretary